



GRAND TIMBER LODGE

BRECKENRIDGE

Breckenridge Grand Vacations Annual Reservation System Instruction Guide

Dear Grand Timber Lodge Owner,

Please refer to this instruction guide if you need help using the Breckenridge Grand Vacations Annual Reservation System. The example in this guide is for a two-bedroom, but the system works similarly (three-bedroom owners need a minimum of 10 check-in day requests) regardless of what unit size you own.

Please remember that you can place your reservation requests anytime between 9 a.m. MT on Monday, May 13, 2019 and 5 p.m. MT on Friday, June 7, 2019. Confirmations will be sent out on Thursday, June 13, 2019.

If you need assistance, please feel free to call the Breckenridge Grand Vacations Owner Relations department Monday-Saturday from 9 a.m. to 5 p.m. MT at (toll free) 1-877-453-4440. Please note that we are closed on all major holidays.

We hope you will enjoy the booking process for summer 2020, and we look forward to assisting you with all of your ownership needs.

Sincerely,

The Breckenridge Grand Vacations Owner Relations department

You will need to login to Grand Central at www.bgvgrandcentral.com:

The screenshot shows the Breckenridge Grand Vacations website. At the top right, there are links for Register, Log In, and Contact Us. The main header features the Breckenridge Grand Vacations logo. Below the header, a large banner image of a resort building at sunset is displayed. In the center, there is a dark overlay containing a login form and a registration prompt. The login form has fields for Username (containing 't') and Password (containing '-'), a 'Remember Me' checkbox, and a 'Log In' button. To the right of the login form, there is a 'New to Grand Central?' section with the text 'Create an account today to manage your BGV ownership!' and a red 'Register Now' button. Below this is a 'Need help?' link with a 'Log in help' sub-link. A white text box on the right side of the form contains the following text: 'If this is the very first time you are using Grand Central you will need to set up your Username and Password by clicking here. If you have your Username and Password, you can login without registering again.'

When you go to register, this is what you will see:

The screenshot shows the Breckenridge Grand Vacations website registration page. At the top right, there are links for Register, Log In, and Contact Us. The main header features the Breckenridge Grand Vacations logo. Below the header, a large banner image of a resort building at sunset is displayed. In the center, there is a dark overlay containing a registration form. The form has two input fields: 'Last Name on Contract' (with 'Last name' as a placeholder) and 'Your Owner Number' (with 'Owner number' as a placeholder). Below these fields is a CAPTCHA section with a checkbox labeled 'I'm not a robot' and a 'Locate' button. Three white text boxes with arrows pointing to the form fields provide instructions: 'Make sure to fill out all of the required fields with accurate information so we can make sure it is you!' points to the 'Last Name on Contract' field; 'Enter the following information to locate your owner record.' points to the 'Your Owner Number' field; and 'You will need to lookup your owner record. You will need your owner number and the last name of primary owner.' points to the 'Your Owner Number' field. A fourth text box at the bottom says 'Once all of your information is entered correctly, click "Locate."' with an arrow pointing to the 'Locate' button.

You will be need to fill cehck the “I am not a robot” box.


Register Log In Contact Us

BRECKENRIDGE
GRAND VACATIONS

Enter the following information to locate your owner record.

Last Name on Contract

Your Owner Number

I'm not a robot  RECAPTCHA
Privacy - Terms

Locate

Make sure your information is correct and select “This is correct” to continue:

Register Log In Contact Us

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GRAND VACATIONS

Is This Correct?

Contract Name
Tilly Trainer

Phone Number

Email Address
tillytrainer@grandtimber.com

Note: A valid email address is required to register to use this web site. If you do not have access to the email address listed above, or if you would like to register with a different email address, please call our Owners Support Team at (877) 453-4440 from 9am-5pm MST Monday-Saturday for assistance.

Next, simply create a username and password. Select "Register" to continue:

The screenshot shows the Breckenridge Grand Vacations website header with navigation links for Register, Log In, and Contact Us. The main content area features a registration form titled "Registration Information" with three input fields: "Username", "Password", and "Confirm Password". Each field has a red error message below it: "The Username field is required.", "The Password field is required.", and "The Confirm Password field is required." respectively. Below the fields are "Register" and "Cancel" buttons. A callout box on the right contains the text: "You will not be able to change this username, so please create a username that is easy to remember." with an arrow pointing to the Username field.

Starting on May 13, 2019, you can start placing reservation requests. Once you are logged in, you will see this page and should click on "Click here to log into our annual reservations system":

The screenshot shows the Breckenridge Grand Vacations user dashboard. The header includes the logo and navigation links: HOME, RESERVATIONS, OWNERSHIP, BENEFITS, NEWS & MEDIA, RESOURCES, and SHARE BRECK. Below the header is a large image of a family reading a book in bed. Underneath the image are four buttons: "Bonus Time Reservations" (Reserve Here), "Day Use Parking" (Reserve Here), "My Account" (View / Edit), and "Interval International" (Learn More). Below these buttons is a section titled "Request your 2020 Summer Week!" with a link to "Click here to log into our annual reservations system." A callout box on the right contains the text: "Click on 'Click here to log into our annual reservation system' to start placing your reservation requests." with an arrow pointing to the link.

Next, you will see this page and should click on "Requests page" to begin the reservations process:

The screenshot shows the "2020 Summer Reservation Requests" page for Grand Timber Lodge. The header includes the logo and navigation links: Home, Requests, Reservations, Calendar, Return to Grand Central, and Logout. The main content area has a heading "Welcome to the Breckenridge Grand Vacations Annual Reservations System" and a link to "Click here to log into our annual reservation system." A callout box on the right contains the text: "Click on 'Requests page' to start placing your reservation requests." with an arrow pointing to the "Requests" link in the navigation menu.

Next, simply click on "Create/Edit Requests" next to your contract:

GRAND TIMBER LODGE

Home Requests Reservations Calendar Return to Grand Central Logout Test Mode: Request

Requests

To create and/or edit reservation requests, simply click on the **Create/Edit Requests** link in the box below. If you own more than one Summer 2020 week, you will need to repeat this process for each week that you own.

You may create and/or edit requests from 9am Mountain Time on **May 13, 2019** through 5pm Mountain Time on **June 7, 2019**.

Reservation confirmations will be emailed and posted on **June 13, 2019**.

Current Contracts

Contract #	Unit Type	Week Type	Frequency	
15778	2 Bedroom	Floating	Even years	Create / Edit Requests

Print
Display a printer-friendly page of your requests and print a copy for your records.
Print

To start placing reservation requests, click on the "Create/Edit Requests" link next to your contract.

separating email addresses with either a comma or a semi-colon.

Questions? Please contact the **Breckenridge Grand Vacations' Owner Relations Department**
Email: customerservice@breckgv.com
Phone: 1-877-453-4440
Hours: Monday-Saturday from 9am-5pm Mountain Time.

Powered by **Kleere**

Now click on the green "Start new request" button to start placing reservation requests:

GRAND TIMBER LODGE

Home Requests Reservations Calendar Return to Grand Central Logout 2020 Summer Reservation Requests

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

Start new request ~~Done with requests~~ Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

Please use the arrows below to change your order of preference or use the **Edit** and **Delete** links on the right to make other changes.

There are no requests.

If no requests are filled, you will be automatically reserved to a remaining available check-in day. To avoid this, please request as many options as possible.

I would like to request an ADA-compliant room for all requests. [\(More info\)](#)

To place a reservation request, click on the "Start new request" button. Remember that you must enter a minimum of 15 check-in days for each week that you own in order to be included in the reservation assignment process. If you do not place at least 15 check-in days, your requests will not be processed.

Questions? Please contact the **Breckenridge Grand Vacations' Owner Relations Department**
Email: customerservice@breckgv.com
Phone: 1-877-453-4440
Hours: Monday-Saturday from 9am-5pm Mountain Time.

Powered by **Kleere**

The first step in creating a reservation request is to select the unit size you would like to reserve:

2020 Summer Reservation Requests

Home Requests Reservations Calendar Return to Grand Central Logout

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type **Step 2: Week** Step 3: Check-in day

Select the unit type below that you would like to reserve for your reservation(s). You can use your entire unit or you can lock it off.

Zoom

Two Bedroom (sleeps 8)

Zoom

One Bedroom Master (sleeps 4) and Studio (sleeps 4)

Important reminder: A minimum of 15 requests are required.

Next **Save this request** Cancel this request

Saved Requests (Contract #15778)

Please use to make other changes.

If no request is saved, please request as many options as possible.

If you own a Two Bedroom, you may request the full Two Bedroom or split your unit into a One Bedroom and a separate Studio. Select your preferred unit size by clicking on the radio button below that unit size.

After you have selected your preferred unit size, click on "Step 2: Week" to continue with the reservation request process, or simply click the "Next" button.

If you click on "Zoom" you will see an enlarged view of the floor plan.

The next step in creating a reservation request is to select the dates you would like to reserve:

2020 Summer Reservation Requests

Home Requests Reservations Calendar Return to Grand Central Logout

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type Step 2: Week **Step 3: Check-in day**

Select the week below that you would like to reserve for your Two Bedroom (sleeps 8) reservation.

May	June	July	August	September
1st week Unavailable to summer owners	<input checked="" type="radio"/> 1st week Fri: May 29 - Jun 5 Sat: May 30 - Jun 6 Sun: May 31 - Jun 7	<input type="radio"/> 1st week Fri: Jun 26 - Jul 3 Sat: Jun 27 - Jul 4 Sun: Jun 28 - Jul 5	<input type="radio"/> 1st week Fri: Jul 31 - Aug 7 Sat: Aug 1 - Aug 8 Sun: Aug 2 - Aug 9	<input type="radio"/> 1st week Fri: Aug 28 - Sep 4 Sat: Aug 29 - Sep 5 Sun: Aug 30 - Sep 6
2nd week Unavailable to summer owners	<input checked="" type="radio"/> 2nd week Fri: Jun 5 - Jun 12 Sat: Jun 6 - Jun 13 Sun: Jun 7 - Jun 14	<input type="radio"/> 2nd week Fri: Jul 3 - Jul 10 Sat: Jul 4 - Jul 11 Sun: Jul 5 - Jul 12	<input type="radio"/> 2nd week Fri: Aug 7 - Aug 14 Sat: Aug 8 - Aug 15 Sun: Aug 9 - Aug 16	<input type="radio"/> 2nd week Fri: Sep 4 - Sep 11 Sat: Sep 5 - Sep 12 Sun: Sep 6 - Sep 13
3rd week Unavailable to summer owners	<input type="radio"/> 3rd week Fri: Jun 12 - Jun 19 Sat: Jun 13 - Jun 20 Sun: Jun 14 - Jun 21	<input type="radio"/> 3rd week Fri: Jul 10 - Jul 17 Sat: Jul 11 - Jul 18 Sun: Jul 12 - Jul 19	<input type="radio"/> 3rd week Fri: Aug 14 - Aug 21 Sat: Aug 15 - Aug 22 Sun: Aug 16 - Aug 23	<input type="radio"/> 3rd week Fri: Sep 11 - Sep 18 Sat: Sep 12 - Sep 19 Sun: Sep 13 - Sep 20
<input checked="" type="radio"/> 4th week Fri: May 22 - May 29	<input type="radio"/> 4th week Fri: Jun 19 - Jun 26	<input type="radio"/> 4th week Fri: Jul 17 - Jul 24	<input type="radio"/> 4th week Fri: Aug 21 - Aug 28 Sat: Aug 22 - Aug 29 Sun: Aug 23 - Aug 30	<input type="radio"/> 4th week Fri: Sep 18 - Sep 25 Sat: Sep 19 - Sep 26 Sun: Sep 20 - Sep 27
				<input type="radio"/> 5th week Fri: Sep 25 - Oct 2 Sat: Sep 26 - Oct 3 Sun: Sep 27 - Oct 4

Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

To select a week, click on the radio button next to your preferred week. The check-in days and their corresponding dates have been displayed for your convenience.

After you have selected a week, click on "Step 3: Check-in day" to continue with the reservation request process, or simply click the "Next" button.

The last step in creating a reservation request is to rank your preferred check-in days and then save your request:

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Home Requests Reservations Calendar Return to Grand Central Logout

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your Two Bedroom (sleeps 8) reservation.
New this year: You do not have to select all check in days before saving your request.

Request #1: Friday Jun 26 - Jul 3
Request #2: Saturday Jun 27 - Jul 4
Request #3: Sunday Jun 28 - Jul 5

I plan to: Reserve this for personal use

Use the drop downs to select your check-in day preferences. Be sure all preferences are selected but not duplicated.

New Feature! See Below.

Back Save this request Cancel this request Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

Please Once you have selected all of your check-in preferences, click on "Save this request"

Our "I plan to" feature will allow you to choose to either have your week booked for personal use, choose to have a rental contract e-mailed to you, or choose to have your week deposited with Interval International:

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your Two Bedroom (sleeps 8) reservation.
New this year: You do not have to select all check in days before saving your request.

Request #1: Friday Jun 26 - Jul 3
Request #2: Saturday Jun 27 - Jul 4
Request #3: Sunday Jun 28 - Jul 5

I plan to: Reserve this for personal use
Reserve this for personal use
Place this in the rental program
Deposit this with Interval International
Unsure at this time

Back Save this request Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

You have successfully completed a reservation request! Please repeat this process until you have created a *minimum of 15 check-in* day requests.

This second preference request example shows the lock-off scenario. If you wish to lock-off your unit, simply select the floor plan that shows the unit being separated:

2020 Summer Reservation Requests

GRAND TIMBER LODGE

Home Requests Reservations Calendar Return to Grand Central Logout

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the unit type below that you would like to reserve for your reservation(s). You can use your entire unit or you can lock it off.

Zoom Two Bedroom (sleeps 8)

Zoom One Bedroom Master (sleeps 4) and Studio (sleeps 4)

Next Save this request Cancel this request Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

Please use the arrows below to change your order of preference or use the Edit and Delete links on the right to make other changes.

Order of Preference	Unit Type	Check-in Day & Dates	Intended Use
1	Two Bedroom (sleeps 8)	Friday 06/26/20 - 07/03/20	Personal Edit Delete
2	Two Bedroom (sleeps 8)	Saturday 06/27/20 - 07/04/20	Personal Edit Delete
3	Two Bedroom (sleeps 8)	Sunday 06/28/20 - 07/05/20	Personal Edit Delete

The next step in creating a reservation request is to select the dates you would like to reserve:

GRAND TIMBER LODGE

Home Requests Reservations Calendar Return to Grand Central Logout Test Mode: Res

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the week below that you would like to reserve for your One Bedroom Master (sleeps 4) reservation.

Please assign this part of the request to any remaining available week. (More info)

May	June	July	August	September
1st week Unavailable to summer owners	<input checked="" type="radio"/> 1st week Fri: May 29 - Jun 5 Sat: May 30 - Jun 6 Sun: May 31 - Jun 7	<input type="radio"/> 1st week Fri: Jun 26 - Jul 3 Sat: Jun 27 - Jul 4 Sun: Jun 28 - Jul 5	<input type="radio"/> 1st week Fri: Jul 31 - Aug 7 Sat: Aug 1 - Aug 8 Sun: Aug 2 - Aug 9	<input type="radio"/> 1st week Fri: Aug 28 - Sep 4 Sat: Aug 29 - Sep 5 Sun: Aug 30 - Sep 6
2nd week Unavailable	<input type="radio"/> 2nd week Fri: Jun 5 - Jun 12	<input type="radio"/> 2nd week Fri: Jul 3 - Jul 10	<input type="radio"/> 2nd week Fri: Aug 7 - Aug 14	<input type="radio"/> 2nd week Fri: Sep 4 - Sep 11 Sat: Sep 5 - Sep 12 Sun: Sep 6 - Sep 13
		<input type="radio"/> 5th week Fri: Jul 24 - Jul 31 Sat: Jul 25 - Aug 1 Sun: Jul 26 - Aug 2		<input type="radio"/> 3rd week Fri: Sep 11 - Sep 18 Sat: Sep 12 - Sep 19 Sun: Sep 13 - Sep 20

Select the week below that you would like to reserve for your Studio (sleeps 4) reservation.

Please assign this part of the request to any remaining available week. (More info)

May	June	July	August	September
1st week Unavailable to summer owners	<input checked="" type="radio"/> 1st week Fri: May 29 - Jun 5 Sat: May 30 - Jun 6 Sun: May 31 - Jun 7	<input type="radio"/> 1st week Fri: Jun 26 - Jul 3 Sat: Jun 27 - Jul 4 Sun: Jun 28 - Jul 5	<input type="radio"/> 1st week Fri: Jul 31 - Aug 7 Sat: Aug 1 - Aug 8 Sun: Aug 2 - Aug 9	<input type="radio"/> 1st week Fri: Aug 28 - Sep 4 Sat: Aug 29 - Sep 5 Sun: Aug 30 - Sep 6

The last step in creating a reservation request is to rank your preferred check-in days for both units and then save your request:

2020 Summer Reservation Requests

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Home Requests Reservations Calendar Return to Grand Central Logout Test Mode: Request

Requests Page

Please note that you will need to place a minimum of 15 requests in order to receive a reservation confirmation. Please also note that each check-in day requested will now count as one request.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your One Bedroom Master (sleeps 4) reservation.
New this year: You do not have to select all check in days before saving your request.

Request #1: Saturday Aug 15 - Aug 22
 Request #2: Friday Aug 14 - Aug 21
 Request #3: Sunday Aug 16 - Aug 23

I plan to: Reserve this for personal use

Select the preferences below for your Studio (sleeps 4) reservation.
New this year: You do not have to select all check in days before saving your request, but you must select at least one.

Request #1: Saturday Jul 11 - Jul 18
 Request #2: Friday Jul 10 - Jul 17
 Request #3: Sunday Jul 12 - Jul 19

I plan to: Reserve this for personal use

Back Save this request Cancel this request Important reminder: A minimum of 15 requests are required.

Saved Requests (Contract #15778)

Once you have selected your check-in preferences, click on "Save this request."

Once you are done placing all of your reservation requests (remember, a minimum of 15 check-in day requests are required for each week that you own), select the "Done with requests" button:

Your request has been saved.

Start new request Done with requests

Saved Requests (Contract #15778)

Please use the arrows below to change your order of preference or use the **Edit** and **Delete** links on the right to make other changes.

Order of Preference	Unit Type	Check-in Day & Dates	Intended Use		
1	Two Bedroom (sleeps 8)		Personal	Edit	Delete
2	Two Bedroom (sleeps 8)		Personal	Edit	Delete
3	Two Bedroom (sleeps 8)	Sunday 06/28/20 - 07/05/20	Personal	Edit	Delete
4A	One Bedroom Master (sleeps 4)	Saturday 08/15/20 - 08/22/20	Personal	Edit	Delete
4B	Studio (sleeps 4)	Saturday 07/11/20 - 07/18/20	Personal		
5A	One Bedroom Master (sleeps 4)	Friday 08/14/20 - 08/21/20	Personal	Edit	Delete
5B	Studio (sleeps 4)	Friday 07/10/20 - 07/17/20	Personal		
6A	One Bedroom Master (sleeps 4)	Sunday 08/16/20 - 08/23/20	Personal	Edit	Delete

If you wish to change the preference order of your saved requests, you can use the "up" and "down" arrows to change the order.

Once you click on "Done with Requests," you will see this page again:

2020 Summer Reservation Requests

GRAND TIMBER LODGE

Home Requests Reservations Calendar Return to Grand Central Logout

Requests

To create and/or edit reservation requests, simply click on the **Create/Edit Requests** link in the box below. If you own more than one Summer 2020 week, you will need to repeat this process for each week that you own.

You may create and/or edit requests from 9am Mountain Time on **May 13, 2019** through 5pm Mountain Time on **June 7, 2019**.

Reservation confirmations will be emailed and posted on **June 13, 2019**.

Current Contracts

Contract #	Unit Type	Week Type	Frequency	
15778	2 Bedroom	Floating	Even years	Create / Edit

Print
Display a printer-friendly page of your requests and print a copy for your records.
Print

Email
Send a copy of your requests to:

Send

You can add more than one email address by separating email addresses with either a comma

You can print a copy of your requests.

You can email yourself a copy of your requests.

You will receive a confirmation on June 13, 2019 if one of your reservation requests is assigned. You may also visit this website to view your confirmation on or after June 13, 2019.